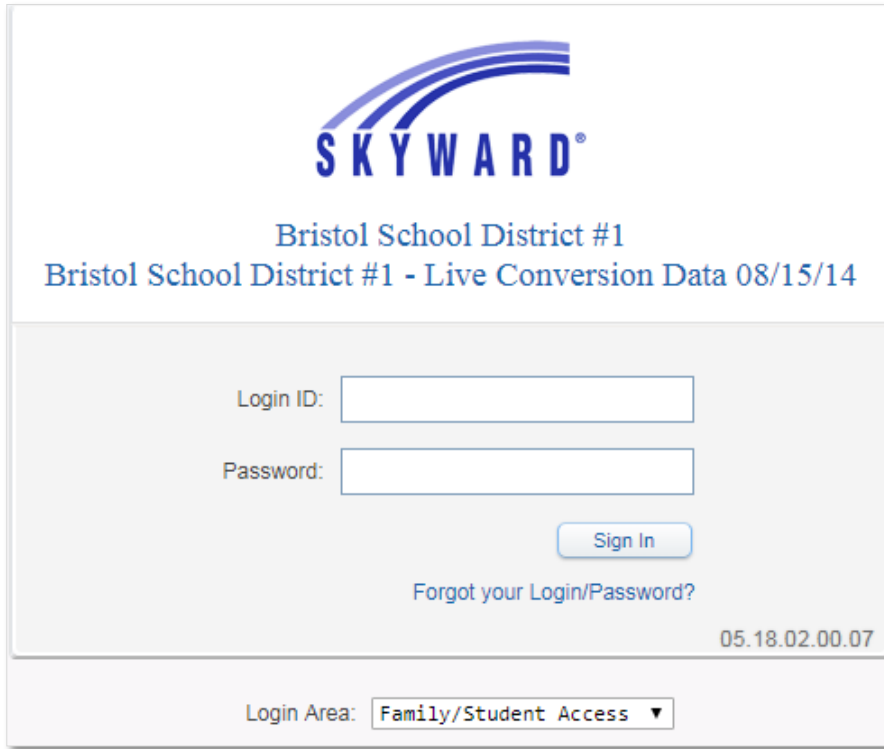
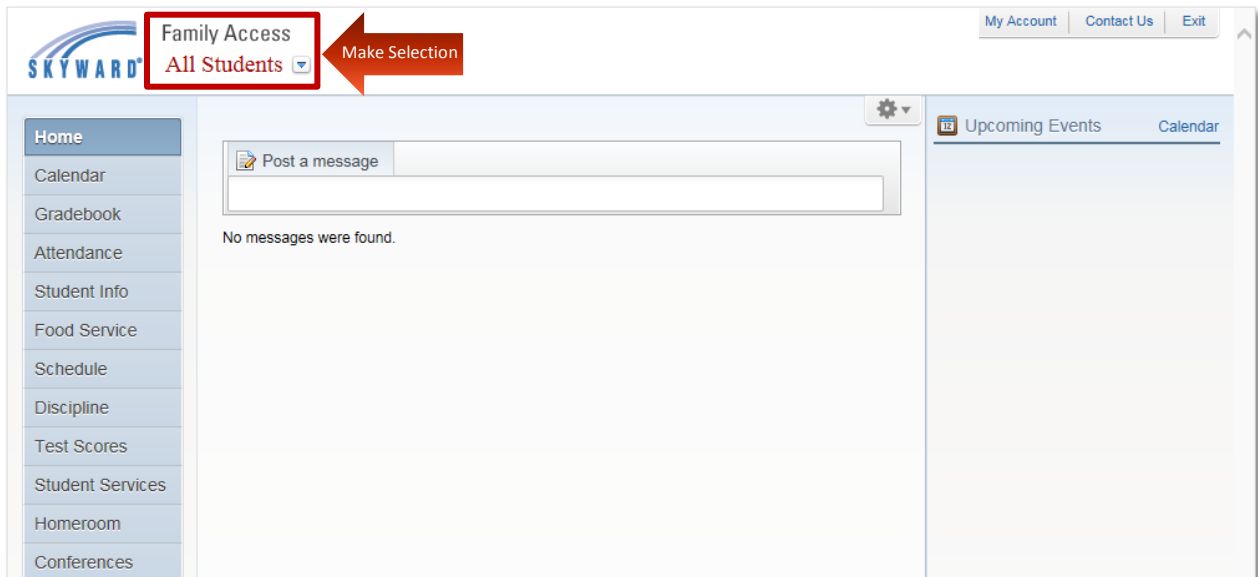


HOW TO: Apply Online for the Free & Reduced-Price Lunch Program

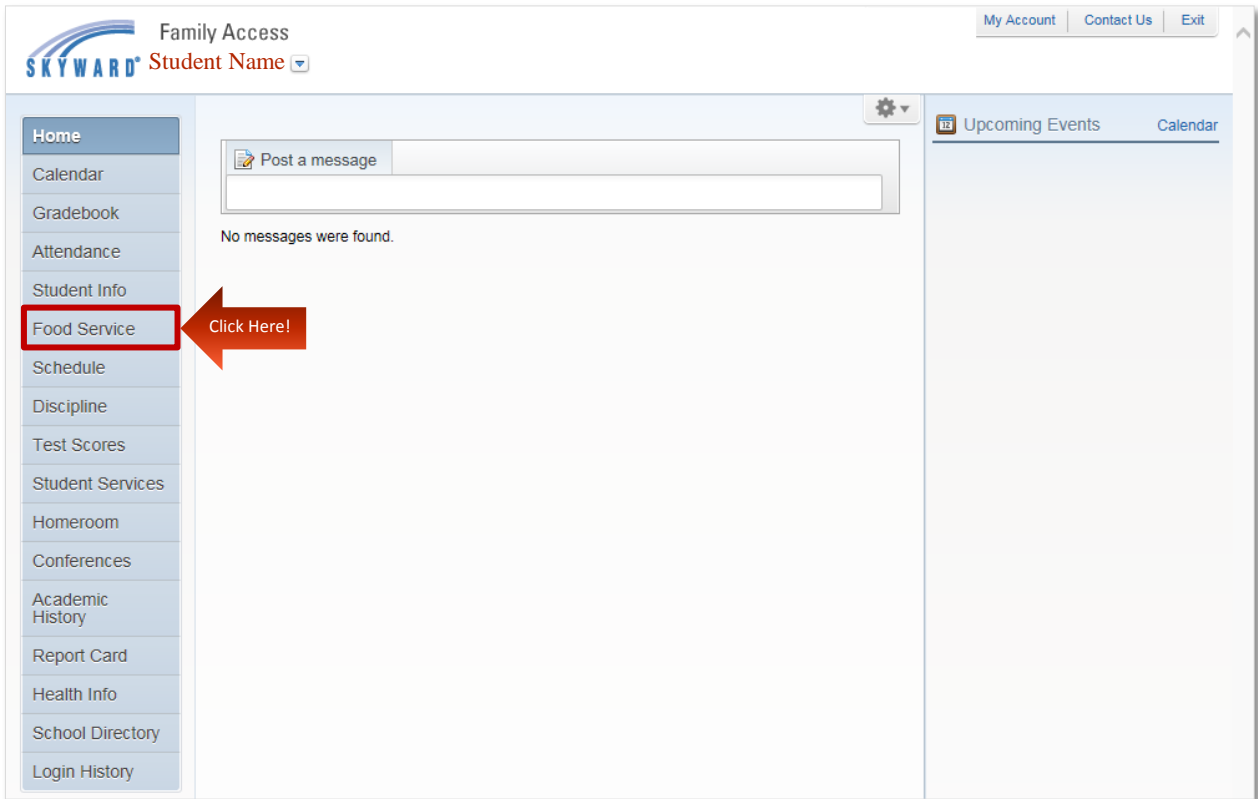
1. Login to the Skyward Family Access portal (the Skyward link can be found at Bristol.k12.wi.us)



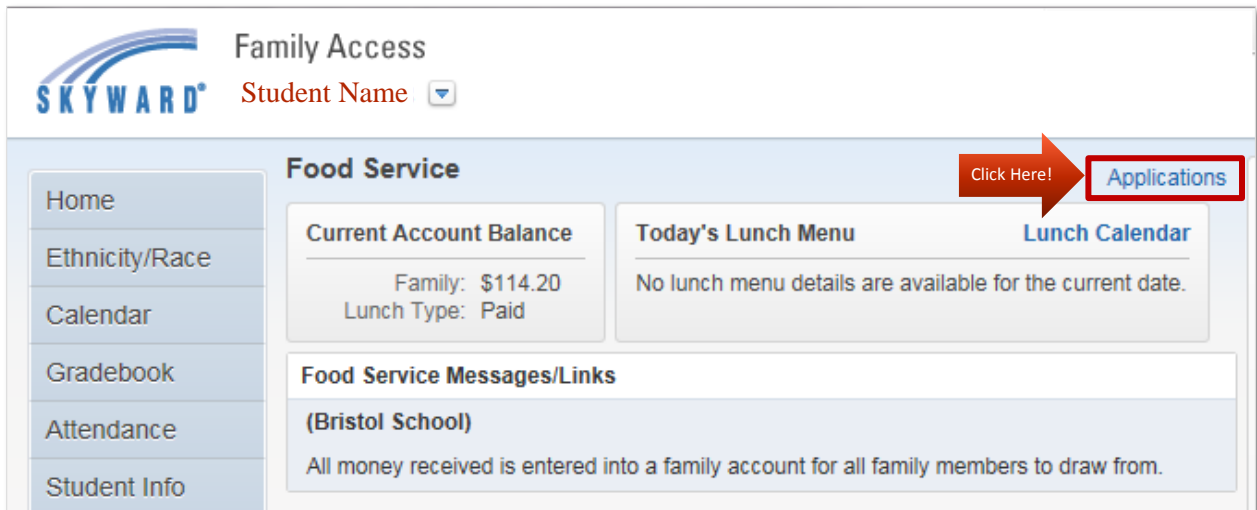
2. Select ONE student using the drop-down menu option. If you only have one student in your household, you do not need to make a selection
 - o NOTE: There will be a section on the application to enter all of the household students. You will not need to submit multiple applications. Only one application per household should be submitted



3. Select the "Food Service" tab on the left-hand menu



4. Select "Applications"



5. Select "Add Application"



6. Once the application window opens, use the “Next” button to navigate through the application

Application for Free and Reduced Price School Meals

Steps: Application for Free and Reduced Price School Meals **Click Here!** **Next** Print Back

Letter to Parents

Dear Parent/Guardian:
Children need healthy meals to learn. Bristol School District #1 offers healthy meals every school day. Breakfast costs \$1.50; lunch costs \$2.85. Your children may qualify for free meals or for reduced price meals. Reduced price is \$0.30 for breakfast and \$0.40 for lunch. This packet includes an application for free or reduced price meal benefits, and a set of detailed instructions. Below are some common questions and answers to help you with the application process.

1. WHO CAN GET FREE OR REDUCED PRICE MEALS?

- All children in households receiving benefits from FoodShare, The Food Distribution Program on Indian Reservations (FDPIR), or W-2 cash benefits are eligible for free meals.
- Children in households that receive Medicare benefits may qualify for free or reduced price meals.
- Foster children that are under the legal responsibility of a foster care agency or court are eligible for free meals.
- Children participating in their school's Head Start program are eligible for free meals.
- Children who meet the definition of homeless, runaway, or migrant are eligible for free meals.
- Children may receive free or reduced price meals if your household's income is within the limits on the Federal Income Eligibility Guidelines. Your children may qualify for free or reduced price meals if your household income falls at or below the limits on this chart.

FEDERAL ELIGIBILITY INCOME CHART
For School Year 2017-18

| | | | |
|---|--------|-------|-------|
| 1 | 22,311 | 1,860 | 430 |
| 2 | 30,044 | 2,504 | 578 |
| 3 | 37,777 | 3,149 | 727 |
| 4 | 45,510 | 3,793 | 876 |
| 5 | 53,243 | 4,437 | 1,024 |
| 6 | 60,976 | 5,082 | 1,173 |
| 7 | 68,709 | 5,726 | 1,322 |
| 8 | 76,442 | 6,371 | 1,471 |
| | 7,733 | 645 | 149 |

2. HOW DO I KNOW IF MY CHILDREN QUALIFY AS HOMELESS, MIGRANT, OR RUNAWAY? Do the members of your household lack a permanent address? Are you staying together in a shelter, hotel, or other temporary housing arrangement? Does your family relocate on a seasonal basis? Are any children living with you who have chosen to leave their prior family or household? If you believe children in your household meet these descriptions and haven't been told your children will get free meals, please call or e-mail Koren Kopp, Homeless Liaison, at (262) 857-2334 ext. 1503 or via e-mail at kopp.kor@Bristol.k12.wi.us.

3. DO I NEED TO FILL OUT AN APPLICATION FOR EACH CHILD? No. Use one Free and Reduced Price School Meals Application for all students in your household. We cannot approve an application that is not complete, so be sure to fill out all required information. Return the completed

7. Once you've made sure you have completed all steps, select “Review and Submit” on the left-hand menu to complete the application process

Steps

- Letter to Parents
- Instructions for Applying
- Federal Income Chart
- Privacy Act Statement
- Non-discrimination Statement
- Application**
 - Step 1: Child Names
 - Step 2: Benefits
 - Step 3: Gross Income
 - Step 4: Signature
 - Optional: Racial and Ethnic Identities
- Review and Submit**

8. Once submitted, the application will show “Pending” status. Once the application is processed, you should receive an e-mail indicating whether the application was approved or denied for benefits.