



# Bristol School District #1 Facilities Use Request Form

All School functions take precedence over this facilities use request.

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Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Organization Name: \_\_\_\_\_ Today's Date: \_\_\_\_\_

Name of Event/Reservation: \_\_\_\_\_

Room/Location Requested: \_\_\_\_\_

Event/Reservation START DATE: \_\_\_\_\_ Event/Registration END DATE: \_\_\_\_\_

Event/Reservation START TIME: \_\_\_\_\_ Event/Registration END TIME: \_\_\_\_\_

Please list ALL dates requested below. Approval will be done for each date and time range listed.

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I have read and agree to all terms and conditions presented by Bristol School District #1 online and in this document. I understand that this facilities use request does not guarantee use of the facilities requested. I understand that all Bristol School District #1 School functions take precedence over this facilities use request. I understand that my request may be cancelled due to a school function. Failure to abide by any and all rules and requests will be deemed sufficient grounds for denying any future use. More information can be found on our website <https://www.bristol.k12.wi.us/district/facilities-use.cfm> I am authorized to make this facilities use request by the above organization and assume all responsibility for damages and charges as a result of use.

Name (print): \_\_\_\_\_ Signature: \_\_\_\_\_

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## FOR OFFICE USE ONLY

Approved by: \_\_\_\_\_ Entered on Calendar by: \_\_\_\_\_ Date: \_\_\_\_\_