

e-Funds For Schools Tutorial

1. Log into [Skyward: Family Access](#). Select Fee Management > Make a Payment.

Family Access Fee Management - Google Chrome
skyward.iscorp.com/scripts/wsisa.dll/WService=wseubristolwi/sffeemanagement001.w

Family Access
All Students

Isabella Smith My Account Contact Us Report History Exit

Fee Management

Unpaid Balance
Alexandra (Bristol School): 0.00
Isaiah (Bristol School): 65.00

Alexandra (Bristol School) View Totals **Make a Payment** Add a Fee

There is no Fee Management information available for this student.

Isaiah (Bristol School) View Fees | View Payments | Make a Payment | Add a Fee

School Year	Due Date	Fee Description	Amount Charged	Amount Paid	Amount Due	Remaining Due	Payor Name	Pay Plan ID
2024	Fri Sep 1, 2023	GRADE 4K - 8 CONSUMABLE FEE	55.00	0.00	55.00	55.00	isaiah smith	
2024	Fri Sep 1, 2023	GR2 ACTIVITY	10.00	0.00	10.00	10.00	isaiah smith	

2. Select "Create an Account" from the left-hand menu if one has not already been created.

e~Funds for Schools
Powered by Magic Register

Bristol School District #1, WI

Home

Make a Payment

Fund Lunch

Student Fees

Cart

Manage Students

Login

Create an Account

FAQ

Welcome!

What would you like to do?

Fund Lunch

Pay for Student Fees

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3. Enter a username, password, first and last name, and parent email address. Once the form is complete, select "CREATE ACCOUNT."


Create an Account

Username *	TestUsername	First Name *	Test
Password *	*****	Last Name *	Username
Re-enter Password *	*****	Email *	testusername@gmail.com
		Phone	
		Address	

* indicates required field

CREATE ACCOUNT

4. To enter a payment account, select "Payment Settings" on the left-hand menu and then select "Payment Methods."



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Powered by Magix WebSite

Bristol School District #1,
WI

- Home
- Make a Payment
- Fund Lunch
- Student Fees
- Optional Fees
- Cart
- History
- Payment History
- Payment Settings**
- Payment Methods**
- Manage Recurring Payments

Welcome!

What would you like to do?

- Fund Lunch
- Pay for Student Fees
- Pay for Optional Fees

There are currently no students attached to your account.

ADD STUDENTS

e-Funds For Schools Tutorial

5. Select your payment method and fill in the information required.

Payment Information

Add or remove payment methods

Clicking a payment method will set it as your preferred payment method.

No registered payment methods.
Please register a payment method.

NEW CREDIT CARD **NEW DIRECT DEBIT**





New Credit / Debit Card

Cardholder Name *

Card Number *

Expiration Date (MM/YY) *

The payment service only accepts Visa, Mastercard, Discover, and American Express cards.

* indicates required field

ADD CREDIT / DEBIT CARD

Add New Direct Debit

Account Number *

Routing Number *

* indicates required field

NAME	0123
ADDRESS	01-23456789
CITY, STATE ZIP	
DATE	
PAY TO THE ORDER OF	\$
	DOLLARS
BANK NAME	
ADDRESS	
CITY, STATE ZIP	
FOR	
⑆0 1 23456789 0 1 23456789 0 1 23	
Routing Number	Account Number

A deposit ticket is not to be used to enter the routing number. The routing number on a deposit ticket can be different than an actual check. Please enter the routing number from an actual check to ensure the payment will process correctly.

ADD

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6. To add a student you would like to make payments for, select “Manage Account” on the left-hand menu and then “Manage Students.” This screen will only appear for first time users. Select “ADD STUDENTS.”

The screenshot displays the user interface for the e-Funds For Schools system. On the left is a navigation menu for 'Bristol School District #1, WI'. The menu items are: Home, Make a Payment (with a sub-menu containing Fund Lunch, Student Fees, and Optional Fees), Cart, History (with a sub-menu for Payment History), Payment Settings (with sub-menus for Payment Methods, Manage Recurring Payments, and Low Meal Balance Settings), Manage Account (with a sub-menu containing Manage Students, Contact Information, Change Password, and Notification Settings), and Notification Settings. The 'Manage Account' and 'Manage Students' items are highlighted with red boxes. The main content area has a blue header with 'Welcome!' and a section titled 'What would you like to do?' with three options: 'Fund Lunch', 'Pay for Student Fees', and 'Pay for Optional Fees'. A message box on the right states 'There are currently no students attached to your account.' with an 'ADD STUDENTS' button.

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7. Enter the student’s last name and student ID number. The student ID number can be found by logging into your Skyward Family Access account with a parent login and navigating to the “Student info” tab. The Student ID will be listed as “Other ID”. Once the last name and student number are entered, select “ADD STUDENT.”

Manage Students

Students

You have added the following students:

No students have been added yet. Add students to continue.

Add Students

Look up your students by their last name and either their student number or family number:

Last Name *

Student or Family Number *

Student and/or Family Numbers are assigned by your school district. This information is typically given out on a document, Student ID, or at registration.

* indicates required field

Family Access
Isabella Smith
My Account
Contact Us
Report History
Exit

All Students

- Home
- Student Registration
- Ethnicity/Race
- Calendar
- Attendance
- Student Info
- Busing
- Food Service
- Schedule
- Discipline
- Fee Management
- Student Services
- Report Card
- Skylert
- Health Info
- Login History

Student Information

Alexandra Smith
Request Changes for Alexandra

School: Smith.Smi@Bristol.k12.wi.us
Call: (262) 891-4017 (Isabella Smith)
20122 81RD Street
BRISTOL, WI 53104

Bristol School

Grade: 03 Status: Active (Full-time)

View Alexandra's Family

Gender: Female Age (Birthday): 9 (03/02/2014)
Language: English Graduation Year: 2033
Other ID: 33088
Call: (262) 111-1111 Work: (262) 222-2222

Emergency Contacts	Primary Phone	Second Phone	Third Phone	Employer's Phone	Home Email
Isabella Smith	(262) 891-4017	(262) 333-3333 EXT. 111 (Cell)			khoury.lbr@bristol.k12.wi.us

Student Information

isaiah smith
Request Changes for isaiah

School: smith.smi@Bristol.k12.wi.us
Call: (262) 891-4017 (Isabella Smith)
20122 81RD Street
BRISTOL, WI 53104

Bristol School

Grade: 02 Status: Active (Full-time)

View isaiah's Family

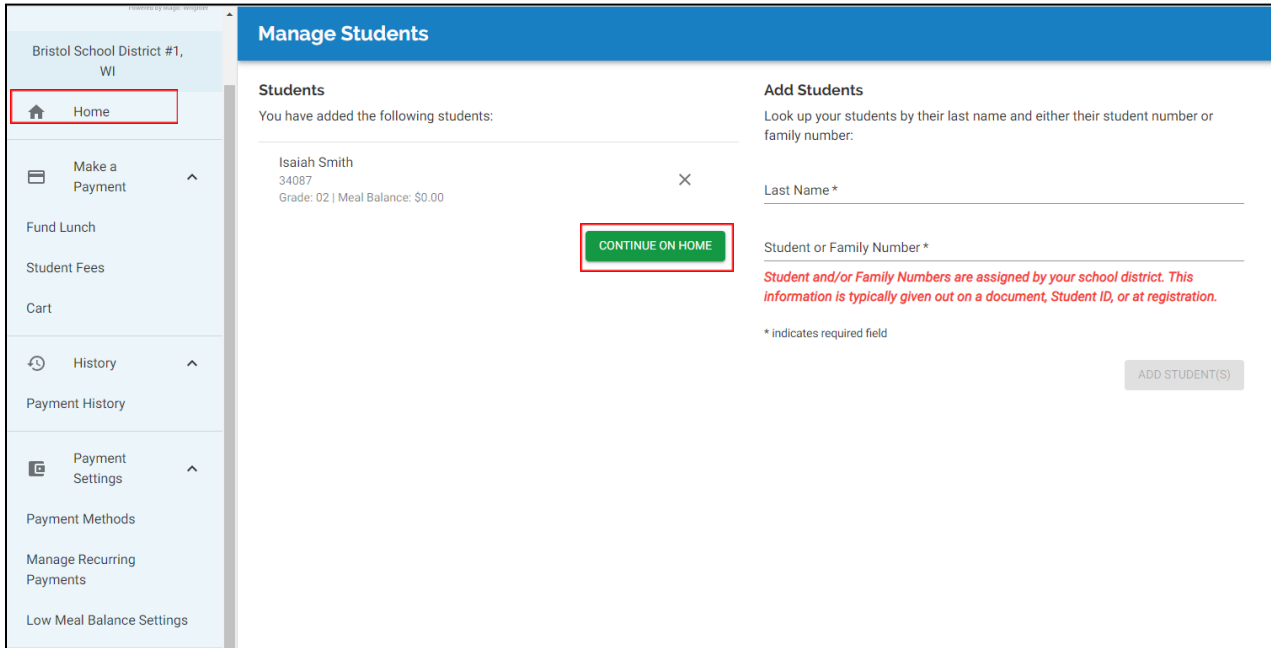
Gender: Male Age (Birthday): 7 (10/13/2015)
Language: English Graduation Year: 2034
Other ID: 34087

Emergency Contacts	Primary Phone	Second Phone	Third Phone	Employer's Phone	Home Email
James Smith (FATHER)	(414) 222-2222	(414) 333-3331 (Cell)			
Patricia Johnson (AUNT)	(262) 444-4444				

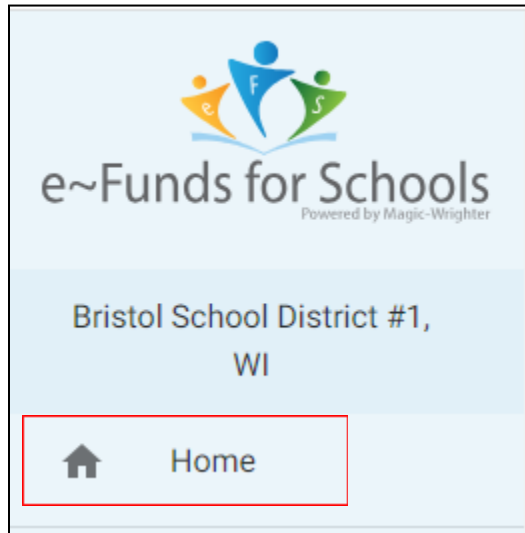
5/11

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8. Select “Home” in the upper left corner to return to the home screen or click the green “CONTINUE ON HOME” button.

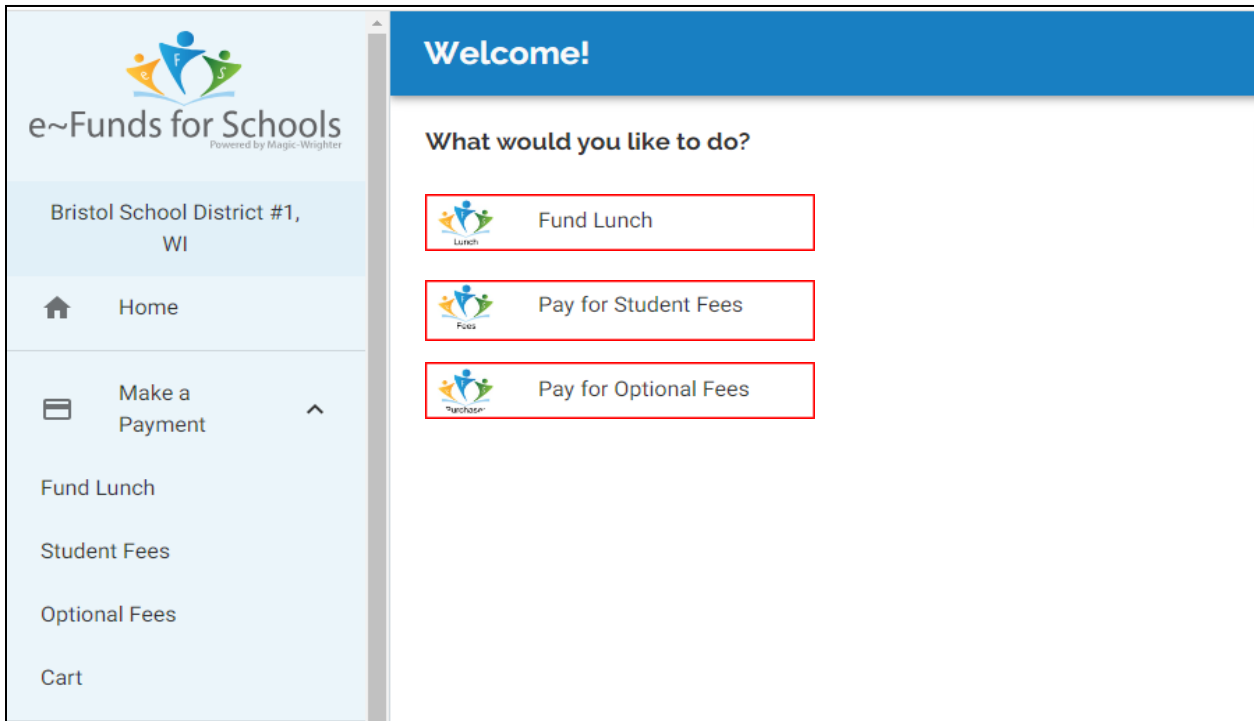


9. Select “Home” in the upper left corner to go back to the Home screen.

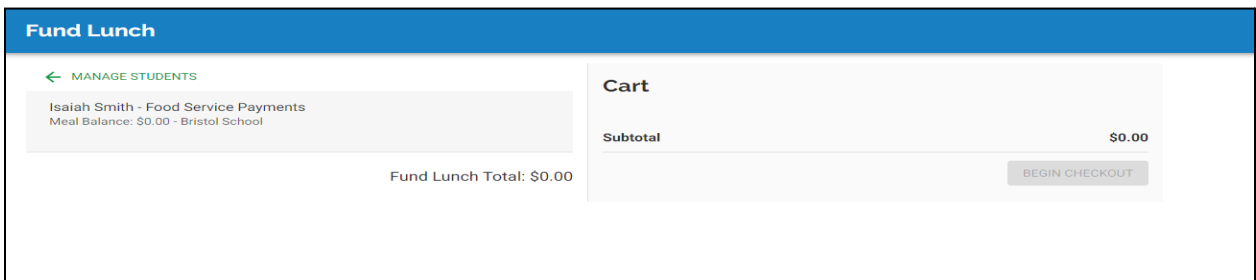


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10. Once on the home screen, select which type of payment you would like to make.



11. To add a lunch account deposit, select “Fund Lunch” and then select the student name you would like to add to the lunch account.



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12. Enter the amount you want to add to the balance and then select “ADD TO CART.”

The screenshot shows the 'Fund Lunch' interface. At the top left, there is a 'GO BACK' link. The main heading is 'Food Service Payments' with a sub-heading 'Meal Balance: \$0.00 - Bristol School'. A text input field contains the number '100'. Below the input field is a blue button labeled 'ADD TO CART'. On the right side, there is a 'Cart' section with a 'Subtotal' of '\$0.00' and a 'BEGIN CHECKOUT' button.

13. Select “BEGIN CHECKOUT” to process only the lunch payment, OR add additional fees/payments.

The screenshot shows the 'Fund Lunch' page with a sidebar on the left. The sidebar contains the following items: Home, Make a Payment, Fund Lunch (highlighted with a red box), Student Fees (highlighted with a red box), Optional Fees, and Cart (1). The main content area shows 'Isaiah Smith - Food Service Payments' with a status of 'Added' and a value of '\$100.00'. Below this, it says 'Fund Lunch Total: \$100.00'. On the right, the 'Cart' section shows 'Isaiah Smith Food Service Payments' for '\$100.00' and a 'Subtotal' of '\$100.00' (highlighted with a red box). A 'BEGIN CHECKOUT' button is visible at the bottom of the cart.

14. To pay for required fees: select “Pay for Student Fees” and then select the student.

The screenshot shows the 'Student Fees' page. The top heading is 'Student Fees' (highlighted with an orange box) with a sub-heading 'Select a student to continue.' Below this, there is a message: 'To refresh your student's fees, click here:'. A list of students is shown, with 'Isaiah Smith' selected and a right-pointing arrow next to it. On the right side, the 'Cart' section shows a 'Subtotal' of '\$0.00' and a 'BEGIN CHECKOUT' button.

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15. Here, all your assigned student fees will populate. If you do not see any fees listed, simply click on the refresh icon to refresh the student information. Select “ADD ALL FEES to add all required fees to your cart for the selected student.

The screenshot shows the 'Student Fees' page for Isaiah Smith. The left sidebar contains navigation options: Home, Make a Payment, Fund Lunch, Student Fees, Optional Fees, Cart, History, Payment Settings, Manage Account, Logout, and FAQ. The main content area displays the student's name, a refresh icon, and a list of fees. The 'ADD ALL FEES' button is highlighted with a red box. The 'Cart' section shows a subtotal of \$0.00 and a 'BEGIN CHECKOUT' button.

Fee Category	Item	Due Date	Amount Due
GR2 ACTIVITY	GR2 ACTIVITY	2023-09-01	\$10.00
GRADE 4K - 8 CONSUMABLE FEE	GRADE 4K - 8 CONSUMABLE FEE	2023-09-01	\$55.00

Student Fee Total: \$0.00

Cart Subtotal: \$0.00

16. Select “BEGIN CHECKOUT” to process selected payments OR return to the homepage to add optional fees.

The screenshot shows the 'Student Fees' page for Isaiah Smith. The left sidebar contains navigation options: Home, Make a Payment, Fund Lunch, Student Fees, Optional Fees, Cart, History, Payment Settings. The 'Optional Fees' link is highlighted with a red box. The main content area displays the student's name, a refresh icon, and a list of fees. The 'ADD ALL FEES' button is highlighted with a red box. The 'Cart' section shows two items: 'Isaiah Smith GRADE 4K - 8 CONSUMABLE FEE (GRADE 4K - 8 CONSUMABLE FEE)' for \$55.00 and 'Isaiah Smith GR2 ACTIVITY (GR2 ACTIVITY)' for \$10.00. The 'BEGIN CHECKOUT' button is highlighted with a red box.

Fee Category	Item	Due Date	Amount Due
GR2 ACTIVITY	GR2 ACTIVITY	2023-09-01	\$10.00
GRADE 4K - 8 CONSUMABLE FEE	GRADE 4K - 8 CONSUMABLE FEE	2023-09-01	\$55.00

Student Fee Total: \$65.00

Cart Subtotal: \$65.00

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17. You will see a list of fees. Select any items you would like to purchase and then select to add each item to the cart.

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Bristol School District #1, WI

- Home
- Make a Payment
- Fund Lunch
- Student Fees
- Optional Fees
- Cart 3
- History
- Payment History
- Payment Settings
- Manage Account
- Logout
- FAQ

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Optional Fees

Isaiah Smith
← BACK TO STUDENTS

Bristol School

- ATHLETIC FEES
ATHLETIC FEES - MAX FOR FAMILY \$100
Default: \$20.00
- BREAK MILK**
PK-3RD GRADES BREAK MILK
Default: \$60.00
- GYM SHIRT
GYM SHIRT
Default: \$5.00
- GYM SHORTS
GYM SHORTS
Default: \$8.00
- HEADPHONES
COMPUTER HEAD PHONES
Default: \$4.25
- IT REPAIR
800IT

Fee Total: \$0.00

Cart

- Isaiah Smith GRADE 4K - 8 CONSUMABLE FEE (GRADE 4K - 8 CONSUMABLE FEE) \$55.00
- Isaiah Smith GR2 ACTIVITY (GR2 ACTIVITY) \$10.00
- Isaiah Smith Food Service Payments \$100.00

Subtotal \$165.00

BEGIN CHECKOUT

Optional Fees

← GO BACK

BREAK MILK

PK-3RD GRADES BREAK MILK

60.00
Default: \$60.00

ADD TO CART

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18. Once you have selected all the fees you would like to pay, select “BEGIN CHECKOUT.”

Optional Fees

Isaiah Smith
← BACK TO STUDENTS

Bristol School

ATHLETIC FEES ATHLETIC FEES - MAX FOR FAMILY \$100	Default: \$20.00
BREAK MILK Added PK-3RD GRADES BREAK MILK	\$60.00 Default: \$60.00
GYM SHIRT GYM SHIRT	Default: \$5.00
GYM SHORTS GYM SHORTS	Default: \$8.00
HEADPHONES COMPUTER HEAD PHONES	Default: \$4.25
IT REPAIR 800IT	

Fee Total: \$60.00

Cart

Isaiah Smith GRADE 4K - 8 CONSUMABLE FEE (GRADE 4K - 8 CONSUMABLE FEE)	\$55.00	×
Isaiah Smith GR2 ACTIVITY (GR2 ACTIVITY)	\$10.00	×
Isaiah Smith Food Service Payments	\$100.00	×
Isaiah Smith BREAK MILK	\$60.00	×

Subtotal \$225.00

BEGIN CHECKOUT

19. Review the information and then click “PAY NOW” to submit your payment.

By clicking "Pay Now", I confirm the above listed payment is correct, agree to the convenience fee, and acknowledge that I have read and agree to the terms of service and privacy policy.

PAY NOW